

Project management with Projektron BCS for advanced users

Target audience

Departmental and project managers who already have experience in planning and controlling of projects using Projektron BCS.

The one-day training course offers a more in-depth view of planning, control and financial controlling of your projects using Projektron BCS. The training course requires the knowledge imparted in the basic training course "Project Management using Projektron BCS" and provides detailed functions for the advanced user.

Through a series of exercises, the participants will learn by themselves how to handle the software. Any questions that the users have will be answered in discussion groups. Training handout will be provided.

General information

Volume of training:	1 day
Course times:	from 9.00 a.m. to 5.30 p.m.
Participants:	max. 6 persons
Venue	Training venue as announced from: http://www.projektron.de/service/schulungen/kalender

Content

- 1. Gathering of participant's wishes to provide emphasis in the training course content**
- 2. Project planning with Projektron BCS**
 - Types of planning: Bottom-Up vs. Top-Down
 - Cost calculation options
 - Project Definition

- Project Goals
- Business environment and stakeholder analysis
- Risk Analysis
- Project structuring with external milestones
- Project application
- Saving and re-creating basic plans
- Resource-compliant scheduling
- Customer and project specific functional hourly rates
- Team planning with project functions and skills
- Material costs planning with articles
- Order planning with functional hourly rates
- Options for cost accounting
- Tender creation with articles

3. Project control

- Wizard to control your project
- Resource utilisation in ongoing project
- Assignment planning (work plan)
- Team member holidays
- Tools for changes to the project
- Tickets and ticket evaluations
- Work flows and checklists
- Capture of material costs and incoming invoices
- Article checking and invoice preparation
- Preparing bookings for financial reporting
- Project booking closure

4. Financial controlling of the project

- In-depth evaluation of assessment options

- Milestone trend analysis
- History
- Working with planning groups
- Project control panel
- Milestone History